**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Churchyard Committee Meeting held at 9:30am on Wednesday, 21st August, 2019 at Village Hall, Peterston super Ely**

**Present:** Cllrs I Pearson, D Moody-Jones and P Cadwalladr

**Also Present:** Tor Trundle (Clerk to the Council)

**Apologies** None

**1. Welcome and Apologies**

The Chair welcome everyone to the meeting and it was noted that there were no apologies

**2. Approval of previous minutes of the Churchyard Sub-Committee, Monday, 19th November, 2019**

The minutes had been approved at the Full Council meeting following that meeting.

**3. Consider changes and amendments to schedule of fees and terms and conditions**

A discussion was held over the current charges that were set by the Community Council and these were assessed and compared with a number of other areas. The following changes were agreed:

* Amendment of Churchyard Fees to include the fact that a burial space would only hold **2 remains (maximum). Ensure this is clear on point 3 – Grant of Exclusive Rights of Burial.**
* **3 cremated remains** may be buried in a burial space
* In relation to point 3 - Grant of Exclusive rights of burial the fee for a burial space would be increased from £750 to £800 and in respect of interment from £300 to £350.
* In relation to point 4 -Erection of a memorial the fees for a headstone on a burial plot would increase from £150 to £200; the fee would remain the same for a cremation tablet £150; stone vase would remain the same at £150 and adding an inscription to an existing memorial would rise from £50 to £100.
* Point 5 - Temporary wooden cross is currently charged at £20 but this would now be free of charge and could be erected for a time of 9 months.

**4. Consider charges for update of plan and list**

Russell Bailey had drawn up the original churchyard plan and the clerk had approached him to provide a quote for an updated version. Russell had confirmed a fee of £100 for the work.

**5. Consider maintenance charges of churchyard**

The maintenance charge would remain the same. The Council confirmed that they were happy with the work undertaken by the current contractor and that the schedule would be reviewed in the following year and at that point it would be decided whether it would be appropriate to re-visit the tender.

**6. Consider state of churchyard and any work required**

Cllr Pearson had noted that one of the roses had died and Cllr Moody-Jones would replace. The crab apple tree would be assessed early next year with a view to pruning next Spring. The BBC mound would need to be levelled and it was agreed that the clerk would approach Simon at Gravedigging Service and ask for a quote for this to be levelled and the resultant earth moved to fill in a hole at the Old Vestry door. Cllr Pearson had noticed that around 15 yards of the churchyard wall – the top part of the wall (capping stones) was in a dangerous state. Cllr Pearson would send the photos over to the Clerk and the Clerk would request quotes. Simon at Gravedigging Services was suggested as a first point of contact.

There was no other business the meeting closed at 10:30

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_