**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Ordinary Meeting held at 7.30pm on 12th March 2018 at the Church & Community Hall, Peterston-super-Ely**

**Present:** Councillors: Ian Pearson (Chair), Pat Cadwalladr, David Moody-Jones, David Field, Diana Powell, Kate Hurley, Abigail Phillips & Hywel Thomas.

**Also Present:** Joanna Howell (Clerk to the Council), PCSO Rees and CC Michael Morgan

**Apologies:**  None

The Chairman welcomed everyone to the meeting.

1. **Police Matters**

PCSO Rees had spoken to the Go Safe department (responsible for traffic speed cameras) who have explained that they do not enforce the 20mph speed limits on a regular basis, although the Police can. However, Go Safe cameras can always enforce 30mph as a national limit, it is therefore worth considering whether 20mph is the best target for the village. It was discussed that actually the enforcement was not really the issue but actually the fact that people are more likely to go slower in a 20mph limit area than a 30mph limit.

He will follow up with them on getting speed lines and camera vans in the area.

PCSO Rees will follow up getting people registered for Speedwatch.

There have been two crimes reported since the last meeting, these were connected and were thefts from outbuilding/car. There has been some footage which is being investigated.

There appear to have been a lot of phone call frauds at the moment especially from pretend HMRC employees, there have also been rogue traders and someone pretending to be the police knocking on doors.

A reminder that it is important not to provide any personal details over the phone or to people who call unsolicited to the door. A reminder for everything to be reported to 101.

In regards to thefts in the Vale of horse rugs and equipment there have been warrants issued. Please could residents keep reporting suspicious vehicles especially any at farm gates. Reminder for everyone to ensure that all cars/outbuildings are securely locked.

The Chairman thanked PCSO Rees for his time.

1. **County Council Matters**

CC Morgan reported that there had been a full meeting of the Vale Council at the start of March and he wished to report on a number of matters from that meeting.

Cllr Morgan is attempting to get clear information on how the new recycling programme is going to work with the limit of 2 black bags per household. The Vale Council have promised to provide clear information on this in advance of the scheme starting.

The Barry incinerator is a major concern of the residents of Barry. It was unanimously voted at the Vale Council meeting that there should be a full environmental impact report on the effects, he believes this will affect all of the Vale residents.

CC Morgan had raised a formal question at the Vale Council meeting in regard to the M4: Airport Link road. CC Morgan has sent the Clerk the formal question and full reply, which she will forward on. In summary the answer stated that the Council are taking into account the issues regarding traffic on local roads and are committed to the consultation process.

CC Morgan reported that a 3.9% increase in Council Tax was agreed, he believes that this figure has been achieved with careful consideration.

Although there have been articles in the press regarding proposed mergers between County Councils, at the moment nothing formal had been tabled or discussed, although this matter has clearly not gone away. CC Morgan would definitely oppose such a merger.

Cllr Pearson summarised a letter he had received regarding Fairwater Health Centre and the issues they were facing with the new housing developments and already long appointment waiting times.

*AP Cllr Pearson to pass on details to CC Morgan*

*AP Clerk to write letter of support for the practice to Health Board*

Cllr Pearson also reported on the road safety campaign at St Fagan’s where they are trying to reduce the limit to 20mph.

*AP Cllr Pearson to circulate copy of the information on the campaign*

1. **Public Session**

There were no members of the public present.

1. **Matters arising from Public Session**

There were no members of the public present.

1. **Update from MUGA Sub Committee Feb 2018 meeting- mins previously circulated**

The Clerk provided a summary of the minutes and reported that the Council were now registered with Sell2 Wales.

1. **Update from meeting with M Clogg re highways issues**

Unfortunately, M Clogg was not able to attend the meeting at late notice and so the Clerk is in the process of rearranging this meeting. The Clerk reported that she had sent a number of photographs to Mr Clogg with the water currently flooding down the Logwood.

Cllr Field reported that a resident of Gwern y Steeple had also provided some very useful photos to show the problems with signage etc. on Gwern y Steeple.

It was suggested that the Clerk add to the highways list the accumulated earth at the railway bridge which is limiting the width of the road.

1. **Consideration of Outline Regional Transport Strategy- previously circulated**

This was discussed and it was agreed that at this point the Council did not wish to make any comments.

1. **Consideration of updated Churchyard fees- previously circulated**

The Chair referred everyone to the fee document that reflecting the removal of costs for the burial of children. There were a number of questions which the Clerk responded to in regards to how the 2017 fees had been calculated. It was proposed by Cllr Powell that the updated fees be approved, this was seconded by Cllr Cadwalladr and agreed by all.

*AP Clerk to update website/Church*

1. **Consideration of IRP Annual Report – Decision needed on expenses payments – see Clerks Report**

Clerk summarised the key points from the document and a discussion took place regarding the proposed payment of Councillors for consumables.

Cllr Pearson proposed that as per the IRP recommendations a payment of £150 be provided to Councillors for consumables, however if individual Councillors wished to forgo the payment then they should provide this in writing to the Clerk. The proposal was seconded by Cllr Moody-Jones, there were 7 votes in favour and 1 abstention.

Cllr Pearson proposed that this Council do not adopt the payment of £500 to selected Councillors to reflect extra duties, this was seconded by Cllr Moody-Jones and agreed by all.

It was RESOLVED that a payment of £150 be provided to each Councillor for the FY 18/19 unless they wrote to the Clerk asking to forgo the payment.

It was RESOLVED that the £500 payment for selected Councillors would NOT be approved.

1. **Consideration of the draft privacy policies – previously circulated**

The draft policy was discussed and it was proposed by Cllr Field to approve the document, this was seconded by Cllr Moody-Jones and agreed by all.

*AP Clerk to add to the website*

1. **Consideration of the draft freedom of information model disclosure document- previously circulated**

It was proposed by Cllr Hurley to approve the document, this was seconded by Cllr Cadwalladr and agreed by all.

*AP Clerk to add to the website*

1. **Consideration of the draft Concerns and Complaints policy – previously circulated**

It was proposed by Cllr Moody-Jones to approve the document, this was seconded by Cllr Cadwalladr and agreed by all.

*AP Clerk to add to website*

1. **To receive the minutes of the full Council Meeting held on 12th February 2018**

The minutes of the meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Thomas and seconded by Cllr Cadwalladr that the minutes be accepted. A set of minutes was then signed as a true and accurate record by the Chairman.

1. **Matters Arising from these minutes**

Point 153.3 - Speedwatch -The Clerk reported that there had been one volunteer from the Community. The following Councillors also agreed to take part in the scheme: - Cllrs Hurley, Field, Powell, Cadwalladr and Phillips.

*AP Clerk to provide details to PSCO Rees to get everyone registered for the scheme*

1. **Clerk’s Report**

Purchase of plants- 2018/19-It was agreed that all plants would be purchased from Mr J Shapland.

Moving of the picnic table- It was discussed that it was unlikely that the picnic table would be able to be moved without breaking, and that it was used on the ‘village green’. However, if the family who had original provided it wanted it to be moved then this Council had no objection.

Training- Cllr Pearson suggested that all Councillors review the OVW training schedule in order to determine whether there was any training they felt the need to attend.

*AP Clerk to forward on OVW Training schedule*

Finance-

Current balance as at 07/03/2018 of CB= 6,478

The bank reconciliation for February has been completed and sent to Cllr Field for review. Cllr Field approved and signed the bank reconciliation.

*Payments/Receipts since last meeting (incl cheques raised but not yet signed)*

RECEIPTS

27-Feb Moss-Allotment fees 10.00

27-Feb Elliott-Allotment fees 10.00

*Payments and Authority for expenditure needed*

The following expenditure needs authorising by the Council: -

27-Feb True & carpentry - post for field sign 865 780.00

27-Feb Refund to Ian Pearson - Compost and paper for CAP printing 866 35.17

28-Feb Clerks Salary March 867 347.40

07-Mar Printing of questionnaire 868 141.97

07-Mar Feb Church Grass Cutting 869 693.33

07-Mar Allotment hedge and Bramble cutting 870 200.00

12-Mar Hall Hire for ordinary meeting 871 150

The Clerk now referred the Council to the budget sheet that had been adjusted for the updated likely 2017/18-year end carry forward balance.

The following 2017/18 budget changes were approved

* Increase in budget for Churchyard cutting to £8,000- Monies transferred from Field Mowing, Playground Maintenance and Riverbank Work
* Increase in budget for signs /fences to £830 – move from 2018/19 budget as paid during 2017/18
* Increase in Clerks other costs to £300 – move from election costs
* Increase in Miscellaneous costs to £767 - Includes costs for CAP printing/workshop

Given the above changes all of the payments were approved and cheques signed by two signatories.

The following 2018/19 budget changes were approved: -

* Change in expected b/f from 2017/18 to £6,344
* Decrease in subscriptions cost to £300 to reflect 2017/18 final figure
* Decrease in s137 grants cost to £1,000 to reflect required amount in previous years and to ensure appropriate reserves b/f
* Decrease in signage costs to £250 to reflect costs now incurred in 2017/18

*AP Clerk to adjust 2018/19 Budget*

1. **Planning Matters**

The following planning matter was discussed: -

2018/00135/FUL (MBM) Tegfan, Lane - Logwood - Jct A48 to Peterston Super Ely, Peterston Super Ely- New rear extension with a variation in roof form to create a dormer and porch

2018/00193/FUL (MBM) 1, Main Avenue, Peterston Super Ely- Proposed ground floor extension to form a new family room and dining area linked with a new kitchen, plus internal and external remodelling of the dwelling

The Council did not wish to comment on either of these matters.

1. **Correspondence**

These were reviewed and acknowledged.

The email from Mr E Roberts re no parking markings was discussed it was agreed to enquire whether the Vale Council would be able to do these markings given the problems that this was causing to the two residents.

*AP Clerk to contact Vale Council*

1. **Councillors Reports**

The previously reported Councillors Reports were reviewed.

Cllr Pearson confirmed he is continuing to communicate with BT Openreach and Jane Hutt AM around broadband in the Wyndham Park.

Cllr Cadwalladr enquired about a report regarding station yard and whether it was being used as a residence.

*AP Clerk to investigate with neighbours in Station Terrace*

1. **Health & Safety Matters**

The playground metal gate catch was still needed – *AP Clerk to investigate once again*

Chair at white bridge was in a state of disrepair – *AP Councillors Thomas and Pearson to review*

There being no further business the meeting closed at 9.15pm. The next meeting will be held on Monday 9th April 2018. Cllr Hurley provided her apologies as she will be on holidays.

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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