**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the MUGA Sub Committee Meeting held at 8pm on Wednesday 8th November at Peterston super Ely Church & Community Hall**

**Present:** H Thomas, K Hurley, Mr D Lewis, Mrs G Jones and Mr R Bailey

**Also Present:** Joanna Howell (Clerk to the Council), 4 members of the public

**Apologies** Cllr A Phillips, Mrs V Adams and Cllr D Field

1. **Review and approval of minutes of subcommittee meeting held on 4th September 2017**

The minutes were reviewed and Mr D Lewis proposed their acceptance, this was seconded by Cllr Thomas and agreed by all.

1. **Review of the Sports Wales grant application (previously circulated) in order for it to be presented and approved at the November Community Council meeting**

The Chairman referred the Council to the email update from Cllr Phillips on the Sport Wales grant application. Once the draft had been received from Cllr Phillips this would be reviewed and put forward to the Community Council for approval.

A number of other grants were suggested as options, these could be used for additional items such as landscaping and smaller items of equipment: -

* Tesco Bags Scheme
* National Lottery
* Welsh Church Fund administrated by the Vale
* Virador Credits Scheme

It was agreed that once it was known whether the Welsh Government Grant was approved these additional smaller grants could be looked into. These could also be used as a way of starting to build up a ‘maintenance fund’.

*AP Clerk to produce a schedule of possible grants sources, this to be maintained by the Treasurer Mrs G Jones as an ongoing source of funding*

1. **Discussion and approval of the specification of MUGA– previously circulated**

In terms of the actual specification of the MUGA, nothing more will change until the grants are in the place.

1. **Update on the Welsh Government Grant**

There had been no update from the Welsh Government regarding their grant.

*AP Clerk to contact Welsh Government to get an idea of timing for decisions*

1. **Update on the investigations into a lease/management agreement by Cllr Thomas**

The Chairman reported that the local solicitor would be quite happy to prepare this lease.

1. **Update on the formalisation of the Tennis and Sports Club (TASC)**

The Chairman thank Mr Lewis for his previously circulated documents in relation to the formation of the TASC.

He felt that Sports Wales seemed a particularly helpful source for information on structures and constitutions.

There was a discussion around the risks and rewards of the TASC being an incorporated group as well as a charity or company or a really simple sports club structure. Due to risks being low it was suggested that an incorporated charity would be suitable. If at any stage it was felt that incorporation was necessary then it could be applied for at a later stage.

Information from the Community Council was that the TASC having a trustee structure would provide security on the maintenance of the MUGA and the continued existence of the TASC. It was important that the TASC didn’t rely on the Community Council to fund the MUGA at a future date. There was a discussion that bodies can be trustees not just individuals e.g. as in the hall. A number of people were suggested as trustees and it was agreed that any assistance from the Community Council to suggest others would be helpful. It was important that any trustees are fully aware of the requirements of being a trustee. The subcommittee felt that there were enough people who would be willing to be trustees.

*AP Clerk to circulate document around roles of trustees*

There was a discussion on how the membership could be built into the constitution.

It was discussed what officers were needed to be built into the constitution and how the local sports clubs should be brought into the management group.

*AP Clerk to ask the secretary of the hall for a copy of their constitution*

It was agreed that D Lewis would complete a draft constitution of an incorporated charity with trustees. He will circulate any questions that need to be answered in order to do this and bring a draft to the next meeting of this subcommittee.

*AP Clerk to agenda at the next meeting for discussion of this draft constitution*

Next meeting was agreed at 8pm on the 10th January 2017 and due to restrictions on the hall it will be held in the Chapel Hall.

The meeting was closed at 8.55 pm.

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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