**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Ordinary Meeting held at 7.30pm on 12th November 2018 at the Church & Community Hall, Peterston-super-Ely**

**Present:** Councillors: Ian Pearson (Chair), Pat Cadwalladr, David Moody-Jones, Diana Powell, Hywel Thomas, David Field, Abigail Phillips and Kate Hurley.

**Also Present:** Joanna Howell (Clerk to the Council) and CC Michael Morgan

**Apologies:** None

The Chairman welcomed everyone to the meeting.

1. **Declarations of interest**

There were no declarations of interest

1. **Police Matters**

PC Elson was present and informed the Council that he was currently the PC for this area, as well as Cowbridge. He informed the Council that a new PCSO would start in January 2019.

There had been four crimes – trespassers on a farm, theft of a camper van, criminal damage in a garden and an email scam on a local resident.

The Council also chased the Police for the clearance of the Speedwatch volunteer forms.

1. **County Council Matters**

CC Morgan confirmed that a decision had been taken to move the school in Llancarfan and also to not approve the traveller site in Barry.

The initial problems with the refuse/recycling collection seem to have been resolved.

At the moment there was no further update on the A48:M4 road though there will be a meeting regarding this in December.

He confirmed he would follow up on organising a 20s plenty meeting.

1. **Public Session and Matters arising from Public Session**

There was one member of the public present, who was a Councillor from St Nicholas with Bonvilston. He wished to confirm his support for the road safety campaign and also report on the results of a survey he conducted.

1. **To receive the minutes of the Ordinary Council Meeting held on 8th October and the Extraordinary meeting held on 19th October**

The minutes of the Ordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Thomas and seconded by Cllr Hurley that the minutes be accepted.

The minutes of the Extraordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Moody-Jones and seconded by Cllr Hurley that the minutes be accepted

A set of each minutes were then signed as a true and accurate record by the Chairman.

1. **Matters Arising from these minutes**

None.

1. **To consider and decide upon quoted work for the Churchyard and the tree maintenance plan for the Churchyard and playing fields.**

Due to the fact this report was not received until the day of the meeting, the Chairman requested that a meeting of the Churchyard and playing fields subcommittees be organised in order to analyse this report and determine what work could be completed when under the budgets.

*AP Clerk to organise meeting*

Cllr Cadwalladr proposed that the £350 quote for the gardening work in the Churchyard as per the subcommittee meeting minutes be accepted, this was seconded by Cllr Moody-Jones and agreed by all.

*AP Clerk to confirm with contractor*

1. **To receive an update on the MUGA project including review of workplan**

Cllr Thomas confirmed that the ground works had started.

The first full project meeting has been arranged for 13th November.

The Clerk also updated the Council on finance meetings.

*AP Clerk to update Council on project meeting*

1. **To receive and consider any update report on M4:A48 Road – Cllr Phillips**

The VoG Council November meeting for this was postponed until December. Cllr Phillips will act as the Council’s representative at this meeting.

1. **To discuss provision of village Christmas Tree and light turning on event**

It was agreed that the event would be held at 6pm on 2nd December at The Three Horseshoes.

*AP Clerk to arrange*

1. **To discuss the parking of cars on the pavement**

It was agreed that the parking on the pavement was a problem, however there was little that could be done on this matter.

*AP Clerk to draft and distribute letter to Le Sor Hill/Ael y Bryn on this matter, also to ask school to circulate*

1. **Clerk’s Report**

Damage to Village Sign – The brown village entrance sign on the main road has been damaged by a vehicle hitting it. It was agreed that the Vale Council would be approached to quote for a new sign similar to the one at Gwern y Steeple, for this Council to purchase.

*AP Clerk to approach Vale Council*

Finance-

The cashbook figure at 08/11/18 is £20,336 - Includes a MUGA reserve of £12,602 and a Memorial Event grant reserve of £400.

A VAT reclaim of £305 has been submitted

The bank reconciliation for October has been completed and Cllr Field confirmed he had reviewed and approved the reconciliation.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

RECEIPTS

18-Oct Burial Fees - William Lovett 200.00

06-Nov Donation for memorial event 100.00

07-Nov Donation for memorial event 150.00

12/11 – Memorial Inscription Fee £50

Payments and Authority for expenditure needed

The following expenditure waa authorised by the Council and cheques were signed by two signatories: -

18-Oct Royal British Legion - Large poppies 917 78.00 previous cheque VOIDED

31-Oct J Howell- Oct Salary 918 361.20

04-Nov Pse Hall- memorial event grant 919 100.00

VOID 920 VOID

04-Nov HAGS – Zipwire 921 1347.60

04-Nov Shutter Hire - memorial event grant photography/video 922 250

04-Nov Old Post House - memorial event 923 1000.00

04-Nov St Peters Church Christmas message in magazine 924 5.00

11/Nov – Cllr Field Expenses – attendance fee for 20s plenty conference 925 £30

12-Nov Anthony Jones Photography - memorial event 926 50.00

12-Nov James Bull - Memorial Event 927 150.00

12-Nov K Grinnell Priory Landscapes- Churchyard Oct 928 693.33

12-Nov K Grinnell Priory Landscapes - Verge work 928 150.00

12-Nov K Grinnell Priory Landscapes - Incorrect payment of last invoices 928 315.00

1. **Planning Matters**

There were no new planning applications for approval.

1. **Correspondence**

These were reviewed and acknowledged. There was no additional correspondence.

1. **Councillors Reports**

The previously circulated reports were reviewed.

*AP Clerk to chase up the unblocking of the bridle path.*

*AP Clerk to chase VoG Council on speed data and speed signs*

Cllr Thomas provided a report on items of note from the OVW area meeting.

Cllr Pearson wished to flag the changes to Councillors Allowance rules.

*AP Clerk to include allowance in 2019/20 budget*

There was a short discussion regarding the 20’s plenty project.

1. **Health & Safety Matters**

The playground safety report indicated that there was a damaged log as part of the Burma Bridge.

It was agreed to inspect this and arrange replacement.

There being no further business the meeting closed at 9.05pm. The next ordinary meeting will be held on Monday 14th January 2019 at 7.30pm in the Church and Community Hall.

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_