**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Ordinary Meeting held at 8pm (post AGM) on 22nd May 2017 at the Church & Community Hall, Peterston-super-Ely**

**,Present:** Councillors: Ian Pearson (Chair), David Moody-Jones (Vice Chair), Pat Cadwalladr & Hywel Thomas.

**Also Present:** Joanna Howell (Clerk to the Council), CC Michael Morgan, PCSO Dan Rees and a number of members of the public.

**Apologies:**  None

1. **Police Matters**

PCSO Dan Rees was welcomed. He introduced himself and explained he was the new PCSO for the area. He reported that there had been three crimes in the last 30 days, a theft from a house being renovated, a theft of garden ornaments and a burglary from a shed (no items taken). He recommended to people that they ensure that they keep all outbuildings/shed etc. secure including during the day.

He also confirmed police had attended the accident on the logwood involving a cyclist being hit.

PCSO Rees explained he had explored the area and had noticed the large amount of fly tipping. He recommended that all fly tipping be reported to both the VoG Council and also the Police via his mobile or the 101 number. He confirmed that he would provide the Clerk with posters with his contact details.

PCSO Rees also encouraged the public to report any incidents to the 101 number e.g. road rage if you have a number plate.

There was a detailed discussion about speeding and parking (at the school in particular). PCSO Rees confirmed he would be doing high visibility patrols through the village, as well as some speed recording. He had also met with the headteacher of the school about the parking issue.

After the discussion, it was agreed that this Council may wish to attempt again to try and get a reduction in speed through the village to 20mph. A starting point with this would be to get the Speedwatch scheme up and running again and for the Police to start with Speed recording. PCSO Rees confirmed that he would be happy to help with this campaign. The Chair felt that a strategy for this campaign could be developed as part of the Community Action Planning.

*AP Clerk to advertise the Speedwatch scheme.*

CC Morgan also reported a scheme he had come across elsewhere in the country regarding mounted volunteers to help report crimes/anti-social behaviour.

The Chair thanked PCSO Rees for his time and at this point he left the meeting.

1. **County Council Matters**

The Chair welcomed CC Michael Morgan to the meeting and congratulated him on becoming the new County Councillor for the ward.

CC Morgan thanked the Chair and indicated that he was very much here to support the Community Council and in particular was very concerned about traffic issues in the area.

CC Morgan had nothing specific to report as the first Council meeting was the following day but he would obviously report back at the next meeting.

1. **Public Session**

There were a number of members of the public present. Two members wished to speak. They wished to complain about the dangerous parking in the centre of the village which was resulting in cars having to come on the wrong side of the road often around blind corners.

1. **Matters arising from Public Session**

The Council agreed that as part of the community action planning the whole traffic situation needed to be considered from scratch. However, at this stage they did not think there was anything immediate that could be done other than report specific examples of illegal of dangerous parking to the Vale Council.

1. **To consider MUGA Project – Final Specification, Capital Costings and project management proposals including presentation from MUGA group representative**

The Clerk explained that a MUGA Group representative had contacted her about attending tonight’s meeting, but it had been decided that as no advance papers had been presented this would not be appropriate. The Council confirmed that they would only want a discussion on the MUGA once they had had chance to review the full business plan.

*AP Clerk to roll forward to the June meeting and feedback to MUGA group*

1. **To consider and vote upon applications for Co-option**

The applications from all of those who which to be considered for Co-option had been discussed with the Council. The Chair therefore asked for nominations for the four seats with proposers and seconders.

Cllr Cadwalladr proposed Mr D Field, this was seconded by Cllr Moody-Jones.

Cllr Pearson proposed Ms K Hurley, this was seconded by Cllr Moody-Jones.

Cllr Moody-Jones proposed Mrs D Powell, this was seconded by Cllr Thomas.

Cllr Pearson proposed Mrs A Phillips, this was seconded by Cllr Thomas.

The Chair called for a vote and all applicants received an unanimous vote of election. The Chair therefore declared the following duly elected: - Mr D Field, Ms K Hurley, Mrs D Powell and Mrs A Phillips.

*AP Clerk to contact all new Councillors and arrange for them to be provided with all required information.*

1. **To consider and complete plan for Village Maintenance**

The draft plan was considered and a number of new items mentioned. It was agreed that a committee should be set up to finalise this plan.

*AP Clerk to add to committee agenda item in the June agenda*

The Clerk explained that there had been a request for the cutting of the overhanging tree on Ffordd y Eglwys as it was preventing access to lorries. After a review of the lease, it was confirmed that the tree was on VoG Council land.

*AP Clerk to report to VoG*

1. **To receive the minutes of the full Council Meeting held on 10th April 2017**

The minutes of the meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Moody-Jones and seconded by Cllr Cadwalladr that the minutes be accepted. A set of the minutes were then signed as a true and accurate record by the Chair.

1. **Matters Arising from these minutes**

Point 9.4- New litter bin. *AP Clerk to continue to chase VoG Council*

Point 14- Emptying of playground bin – The Chair confirmed that this was being done by the hall manager.

1. **Clerk’s Report**

The clerk’s report was reviewed and the following points were made: -

Playing Fields Grass Cutting – Both the Clerk and the Chair had spoken to the contractor about the complaint from a member of the football club and were satisfied this matter had been dealt with.

Traffic Speed Signs – The VoG have confirmed that these will be moved back to Peterston shortly hopefully the last week in May.

Planning Survey Feedback – The VoG have asked the Council to complete a planning service feedback survey- The Council discussed possible feedback and felt that sometimes it was difficult to work out where properties actually were and in those cases, could a grid reference be provided. It was also felt that the consultation area was often not large enough, especially where properties were very rural. *AP Clerk to complete survey*

Fields in Trust Membership – The Clerk been contacted to see if we wish to continue to be a member of FIT organisation for a fee of £50 for the year. This would support the organisation and also allow for help in identifying grants for local FIT sites. After a short discussion, it was proposed by Cllr Thomas and seconded by Cllr Cadwalladr to pay for another year of membership, this was agreed by all. *AP Clerk to renew membership*

Authority for expenditure was given for the following cheques:

10-May A Davies- Int Audit 791 125.00

10-May Hall Share of BBC Filming fee - £50 per filming 792 100.00

10-May Jo Howell -Clerk April Salary 793 233.20

12-May April Grass Cutting Churchyard-Priory Landscapes 794 210.00

12-May April Grass cutting playing fields - D Meirs 795 270.00

Current balance as at 15/05/2017 of CB= £20,097

Cllr Pearson confirmed he had reviewed and approved the April Bank reconciliation. Going forward it was agreed that Cllr Field would review the bank reconciliations.

1. **Planning Matters**

The following planning matters were discussed: -

2017/00324/FUL Kailily Farm, East of Hillfield Farm, Peterston super Ely

Agricultural Storage Barn

2017/00364 FUL Highfield, Cory Crescent, Peterston Super Ely

Demolition of existing ugly dilapidated mono pitched prefabricated concrete garage and replacement with new dual pitched garage built to match materials and construction methods of original house

2017/00346/FUL Tegfan, Peterston Super Ely

Proposed creation of new permeable driveway and associated works

Regarding Kailily farm the Council had no comments on the actual application, however thought the consultation area should be extended to neighbouring properties who might be outside the distance but would be able to see the barn. *AP Clerk to comment on the application.*

There were no comments on the Highfield application.

Regarding the Tegfan application the Council wished to comment on the fact that this was creating a new road access at a dangerous location. The Council acknowledge that there are neighbouring properties with dangerous access but obviously, this is historic. Also, the Council felt that additional neighbours should be consulted, especially as the formal notice could not be placed very close. *AP Clerk to comment on the application.*

1. **Correspondence**

These were reviewed and acknowledged. The Clerk read a card that had received from Mrs Jan Parry. Mrs Parry the ex-Chair of the Council wished the new Council good luck in their term. The Council wished to thank Mrs Parry for her best wishes.

There was no additional correspondence.

1. **Councillors Reports**

The Chair ran through the previously circulated Councillors reports. The following reports were also made: -

* Stepaside Hedge – *AP Clerk to request that the hedge be cut as it was starting to block pavement*
* Hedge/ Bushes near railway bridge – *AP Clerk to report to Network Rail*
* Cllr Thomas will provide Clerk with details of road settlement at Glanafon House – *AP Clerk to report to VoG/Welsh Water*

1. **Health & Safety Matters**

The Council welcomed the work done by the Cardiff Conservation Volunteers at the white bridge and wished the Clerk to pass on their thanks. However, the Council felt that the steps added weren’t that safe. *AP Clerk to add to village maintenance plan.*

Steps down to the bus stops – the Council wished the VoG Council to once again consider the modelling of these as there had been an accident there recently. *AP Clerk to contact VoG Council*

There being no further business the meeting closed at 9.10pm. The next meeting will be held on Monday June 12th at 7.30pm. The Chair indicated that he might not be present for this meeting due to a planned operation.

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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