**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the MUGA Committee held at 9.30pm, on 29th February 2016 at 22 Cory Crescent, Peterston super Ely**

**Present:** Mrs A Phillips, Mr R Bailey, & Mrs V Adams

**Also Present:** Joanna Howell (Clerk to the Council)

**Apologies** Cllrs Parry, Pearson & Jaques

Surface

A discussion took place about the current views from the different sports clubs on the surface options especially in regard to Tennis & Football. AP talked about a phased approach, where the courts could be resurfaced first and then floodlights, however this was deemed to be impracticable and it was felt that the floodlights did need to go in from the first. Everyone agreed that the sand filled surface with a shock pad underneath was the best way forward given the expert opinions received.

Possible Contractors

A number of contractors were discussed- Not Sports, South Wales Sports, Light main & Courts all were agreed as the contractors to be asked to quote.

Specification

It was agreed that we needed a very detailed specification in order to ensure that all the quotes were the same. The only variance would be around the floodlighting where it was agreed to take the contractor’s advice, provided we give them a performance spec.

RB advised that they should use a JCT contract which generally favours the client and has the ability for late clauses H&S planning, reinstatement clauses etc.

The tenders would need to be returned before the planning is entered due to the possible variance in floodlighting.

The example specification markings were reviewed. RB suggested that the most important markings could be inlaid rather than painted e.g. tennis and footballs. This would ease maintenance as painted lines would have to be fairly regularly redone.

The final spec of the courts was agreed and this will be distributed to the main sports clubs for approval.

The spec includes a storage area adjacent to the Courtside for tennis nets, netball hoops etc.

Fencing – Rebound grid fencing was agreed as the most sensible and in green wire.

It was agreed that there would be two gates for entry onto the MUGA, lockable and wheelchair width.

Pathway

It was agreed for completeness that the full pathway would be included in the specification and planning, so from the playing fields entrance around to the MUGA straight up to the kissing gate and then across to the playground and back down to link up. This might not be done all the way around the field, depending on cost. The pathway would be the standard width for wheelchairs and with a compacted dust surface. The type of lighting needed was discussed included making sure that it could be mowed. We would need input from building regs about the H & S aspects of different light types; it was thought that the lights would have to be inlaid onto the edge of the pathway.

Electricity

It was discussed whether the electricity supply could be received from the hall, with a separate meter if possible? Or whether it would be easier to hook up the tennis club building with electricity from the road. It was agreed that this would be included in the spec as well. It was thought that we might need to run cables under the pathway if solar lighting wasn’t possible. A list had been done for what needed power in the tennis club. RB agreed to speak to Western Power regarding the electricity.

Fundraising Plan / Grants

Virador Credits – an eligibility check has been submitted for this and so this will be applied for and deadline checked.

Another grant AP has found was the Millennium Stadium fund for an equipment grant, it was agreed that a bid would be put in for the tennis nets, bowling nets and cricket mat.

AP to look further into Sports relief and lottery funding.

Sports Wales’ development grant is for capital projects that increase participation, AP thinks will need to do detailed work for this with club captains around evidence gathering

Community Council grant was discussed and will be applied for.

AP will arrange an event at Jolyon’s in Cardiff probably cheese & wine night as well as get a group together to sort out a men’s golf day.

Discussion of what could be a large fundraising event, e.g. black tie event with a Sports theme and Q & A.

JH to find out when the VOG CASH grant deadline is.

Communication Plan

AP suggested putting a ‘thank you’ and report on where the project is now, for website and around the school.

Finalised specification should be displayed online and in the village.

JH to arrange a subcommittee meeting to discuss maintenance/management/Communications.

JH to investigate finance distribution between the MUGA & Playstation.

JH to look into the insurance related to the MUGA.

The meeting was closed at 12.20pm.