**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the MUGA Sub Committee Meeting held at 8pm on Thursday 18th October at Peterston super Ely Church & Community Hall**

**Present:** Cllr H Thomas, Mr D Lewis, Mr R Bailey, Mrs G Jones, Cllr D Field, Cllr A Phillips, Mrs V Adams and Cllr K Hurley

**Also Present:** Joanna Howell (Clerk to the Council), Christine Smith

**Apologies:** None

**1. Review and approval of minutes of subcommittee meeting held on 8th July 2018**

The minutes of the last meeting had been previously circulated. It was proposed by Mr Lewis that the minutes be accepted and this was seconded by Mrs Jones and agreed by all.

*AP Clerk confirmed she would follow up with Cllr Phillips re documentation for discharge*

**2. Consideration of new cost savings previously circulated**

There was a short discussion regarding Notts Sports’ involvement in the project.

 Cllr Phillips explained all matters in the new cost savings document.

Agreed to replace tarmac and curbing of path with stone dusting and timber edging.

Agreed that SWSG would dig the trench for the electrical cabling and supply and lay cabling.

*AP To be discussed with SWSG regarding supplying the feeder pillars for the electrical meter*

Agreed laid in rather than painted 5 a side lines.

The potential saving for omitting rebound panels on all fencing was discussed and it was agreed that it would be prudent to have these panels and so the sub committee would keep these panels and not accept the potential savings.

The potential to change the floodlighting system to 4 posts rather than 6 was not possible and so there would continue to be 6 posts, however there was still a £6.3k saving.

The new costs would be £159,897 (the contract to SWSG at £158,523 and Western power £1,374) . The following items were identified as missing from these costs :-Electricity cabinets for meter (feeder pillar) and storage for nets. It was agreed that there were not funding available for path lighting at this stage.

**3. Consideration of extent/ method of electricity and water supply**

The electricity was discussed in point 2 of these minutes.

It was confirmed that there was no requirement for water pipes to be laid.

**4. Consideration of attendance and approach of contract meeting**

It was proposed by Cllr Thomas that this sub -committee would recommend that a contract be signed with South Wales Sports Grounds by Peterston super Ely Community Council with the agreed costs savings bringing the contract total with SWSG to £158,523 plus the cost of the electricity cabinet (if supplied by SWSG). This was seconded by Cllr Field and agreed by all.

Proposed by Cllr Field that Ms Christine Smith be nominated as part of this MUGA subcommittee, seconded by Cllr Phillips and agreed by all.

It was agreed to organise a First contract meeting chaired by Notts Sports as contract administrators – at least one representative from the Community Council MUGA Sub Committee, Clerk to the Council, Mr Russell Bailey, Mr Lewis and Ms Smith.

*AP Cllr Phillips to arrange first contact meeting with Notts Sports*

**5. Consideration of project management approach regarding Notts Sports**

This was considered previously in the meeting.

**6. Update from TaSC on fundraising/grants**

Mr D Lewis confirmed that the grants process was underway and that TaSC trustees will now meet further for fundraising.

The Clerk confirmed that she was administrating the Welsh Government Grant and Sports Wales grants.

**7. Update on Lease between PsE Community Council and TaSC**

*AP Cllr Thomas to follow up on this lease drafting.*

**8. Agreement on next steps and next meeting date**

 TaSC to finalise draft newsletter and circulate for finalisation.

The meeting was closed at 9.20 pm

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_