**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Ordinary Meeting held at 7.30pm on 12th September 2016 at the Church & Community Hall, Peterston-super-Ely**

**Present:** Councillors: Jan Parry (Chairman), Ian Pearson (Vice-Chair), Pat Cadwalladr, Bill Budd, David Jaques, Ray Petre, & Michael Morgan.

**Also Present:** Joanna Howell (Clerk to the Council), CC Rhodri Traherne and PCSO Kieron Byrne (South Wales Police)

**Apologies:**  Cllr David Moody-Jones

Cllr Parry welcomed everyone to the meeting. She explained that before the start of the meeting Mark & Pauline Newbold, who were the new lessees of The Three Horseshoes wished to introduce themselves and explain their plans for the pub. Mr Newbold discussed his vision for the pub and explained that there would be a ‘soft’ opening of the pub on Friday November 4th. All villagers will receive an invite to this through their door; the pub will then open normally from the 5th November. There will be a separate bar to the restaurant for those not dining, and there will be a strict 11pm drinking hours.

Mr Newbold stated that he really wanted to work with the Community and had already spoken to the headmaster to confirm parking for school drop off/pick up and some cookery classes for the children. He was also happy to work with the Community Council around events such as Christmas Tree Lights event. He also confirmed that there would be someone living above the pub. The Chair thanked Mr & Mrs Newbold for their time and most interesting update, the Clerk confirmed she would put some details of the pub on the website site, parish mag etc.

Cllr Parry now started the ordinary meeting.

1. **Police Matters**

PCSO Kieron Byrne explained that there had been some fly tipping in the area and also one house burglary. He was unable to come to the November village market however passed on some crime prevention leaflets for people to take away from the market. PCSO Byrne also confirmed he would get the Speedwatch scheme up and running again.

1. **County Council Matters**

Cllr Parry welcomed CC Rhodri Traherne to the meeting. CC Traherne had a number of issues to update the Council on:-

* VoG Corporate Assessment Report – This report had been received from The Audit Commission and it was very complimentary on how the VoG Council was run.
* Social Care – CC Traherne reported that there was projected £1m overspend in the Social Care budget despite the best efforts of good officers to keep costs down. There have been both increases in demand and in costs.
* The VoG Council are about to start the budgetary process and this year people may start to see a reduction in services due to the required cuts, he will keep the Council updated throughout the process.
* MUGA Development – CC Traherne had had a number of messages regarding this planning in particular by those concerned by its scale and the floodlighting. He will obviously liaise with the planning officer and may if required request that the planning goes to committee.
* Playing Field Lease – CC Traherne checked that the Community Council had all they needed in terms of this lease.

Finally CC Traherne announced he would not be standing for re-election in May 2017 but wished to thank all the Council for their support over his term. He also asked the Council to think about whether there was someone they knew who might want to stand for County Councillor. Cllr Parry reflected the thoughts of the whole Council in stating what a great Councillor Cllr Traherne had been in working with the Community.

At this point Cllr Pearson wished to raise the issue of the amount of traffic congestion on the logwood due in particular to large lorries, he stated that the signs against large vehicles were not in an obvious position. After a short discussion Cllr Traherne stated he would follow up on the matter with highways.

Cllr Parry thanked Cllr Traherne for his time.

1. **Public Session**

The one member of the public present wished to complain about the amount of parking on Fford y Eglwys during the recent village market including someone who had blocked his drive.

The member of the public also wished to raise the matter of the MUGA development and in particular the fact that people from outside the village were supporting the development on the planning system.

The Chair thanked the member of the public for his comments and closed the public session

1. **Matters arising from Public Session**

There was a discussion around the parking situation and possible solutions.

*AP Clerk to remind people in the article for the Parish Magazine to park appropriately*

*AP Clerk to contact the football club and ask if it might be possible for away teams to park in the Sportsman’s Car Park.*

PCSO Byrne explained that he could be rung on his mobile if people found their driveways blocked.

Cllr Jaques wished to remind PCSO Byrne that there were still cars being parked on pavements around the school.

Regarding the MUGA planning Cllr Jaques explained more about the planning consultation process. The Chair confirmed a leaflet about the planning had bene dropped to each house in the village.

1. **Update on MUGA**

Cllr Jaques had attended a MUGA group meeting earlier in the week and wished to confirm with the Council some matters arising from that meeting. In particular that the MUGA facility would be run by a separate Sports Club not by the Community Council and that there would be a sub-lease for the facility from the Community Council to this Sports Club. After a short discussion it was agreed there did not seem to be any other way for this facility to work. He confirmed that the group were planning on having the business plan available by 15th October. The Council was very concerned still about the lack of the business plan.

Cllr Jaques continued by asking the Council to go back and look in particular the landscaping plans proposed as these were not as obvious on the planning. In particular the effect of the storage area.

At this point the Chair asked the Council to consider the Clerks information on the Supplementary Clerks report regarding the planning comments that had been received by the VoG.

Cllr Jaques confirmed that the MUGA Group had asked this Council to confirm whether there could be an annual sum from the Council that they could put in the business plan. He confirmed that the Council could agree a sum in principal only and not definitely for each year. The Council did not feel this would be possible unless they could see a business plan showing the project was viable without this assistance.

There was also a discussion around the ways that the facility could be insured.

1. **Decision needed on situation of defibrillator**

After a short discussion Cllr Jaques confirmed that the Community Council buy another defibrillator for the village and situate this in the phone box. The Clerk explained this could be done through the Community Heartbeat Trust and would cost in the region of £2k. She also confirmed that this money could be found by reducing the Road Safety Budget. This was seconded by Cllr Morgan and agreed by all.

*AP Clerk to arrange via the Community Heartbeat Trust*

1. **To receive the minutes of the full Council Meeting held on September 12th 2016**

The minutes of the meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Pearson and seconded by Cllr Cadwalladr that the minutes be accepted. A set of the minutes were then signed as a true and accurate record by the Chair.

1. **Matters Arising from these minutes**

Point 65.1 – The Clerk confirmed everything was advancing with Fields in Trust

Point 65.2 – The Chair was having conversations with Community Members regarding an event to ‘reopen’ the Memorial Fields.

Point 66.1 – Dropping off of School Children – The Clerk confirmed that the VoG were going to speak to the transport provider about this.

Point 66.3 – New Bus Stop - The Clerk confirmed she was discussing the possible bus stop with the VoG Council. Cllr Pearson provided the Clerk with some brochures.

*AP Clerk to update at the next meeting*

Point 68.2 – Playing Field Gates – *AP Clerk to chase Rob Wilcox who had confirmed he would look at doing this*

Point 68.1 – Work by NP Landscaping – The Chair wished the Clerk to contact NP Landscaping to confirm what a good job they had done on the work around the village.

Point 68.4 – New Tender for Churchyard/Playing Fields Maintenance Contract –

*AP Cllr Jaques to draft tender documents*

*AP Clerk to arrange subcommittee meeting*

Point 68.6 – The Clerk confirmed that Craig Williams had agreed to do the work on the riverbank.

Point 68.7 – State of area outside BT Property – The Clerk confirmed she had spoken to BT and they had agreed to get this cleared in October and also to make sure was on a regular schedule.

Point 68.8 - the hedges on the entrances into the village remain overgrown in some cases blocking important signage – *AP Clerk to contact VoG Highways*

Point 70 – Weed Killer in Playground – *AP Cllr Jaques to put down*

Point 74 – The Clerk confirmed that the steps by the white bridge were going to be fixed by the VoG.

1. **Clerk’s Report**

The clerk’s report was reviewed; the majority of items had already been discussed.

Neighbourhood Watch – The Clerk outlined her proposal for this scheme, avoiding meetings wherever possible. The Council agreed that the Clerk could publicise the scheme and see if volunteers for the different areas came forward.

*AP Clerk to publicise campaign*

Work needed on White Bridge Cleared Area – After a short discussion Cllr Pearson proposed that a fence be put up the one side to match the existing one on the other side. This was seconded by Cllr Jaques.
*AP Clerk to contact NP Landscaping*

In terms of what needed to be planted in that area the Council asked the Clerk to contact Peterston Connect for their assistance.

*AP Clerk to contact Peterston Connect.*

Nant y Coed Complaint – After a short discussion including legal input from Cllrs Morgan and Jaques it was agreed that the neighbours needed to contact the VoG to make the complaint.

*AP Clerk to feedback to neighbours*

There was a short discussion on the impact of the information regarding grants to Churches.

Authority for expenditure

The following expenditure was agreed and cheques were signed by two councillors.

19-Sep VoG Council - Annual inspection playground 739 £63.00

22-Sep Vale Solicitors LLP Disbursements- playing fields 740 £124.14

03-Oct NP Gardening - Fencing of playing fields, wooden bollards and clearance of white bridge 741 £5292.00

03-Oct Jo Howell - Sept Salary and expenses 742 £287.00

03-Oct Countrywide - Oct playing fields 743 £111.06

03-Oct Countrywide - Oct Churchyard 743 £268.88

Current balance as at 03/10/2016 of CB= £13,164 (incl playstation reserve £681)

Balance of MUGA sub account - £2,591

The bank reconciliation for September has been produced and reviewed by Cllr Pearson – Cllr Pearson approved the reconciliation and signed the bank reconciliation at meeting.

The quarterly budget analysis has been produced for the quarter ended 30th Sept 2016. There were a number of points for discussion regarding reallocating funds. Cllr Pearson proposed the following movement of budgets that the Clerk had suggested; these were seconded by Cllr Budd and agreed by all

* Additional Budget needed for Fencing /Gates/Signs - Suggest £3k to cover the fencing of the playing fields and work on gates of the memorial gates/playground gate/fencing by white bridge
* Additional Budget needed for Training - Suggest £250 to cover OVW and Cemetery Conference

• Additional Budget needed for Legal Fees - Suggest £250 to cover Playing Fields leasing costs and allow for any other additional costs

* Additional Budget for the new defibrillator of £2k

The total budget change of £5,500 was to move from the Road Safety Budget as there was at the moment little the Council could do with this money

*AP Clerk to make budget changes*

1. **Planning Matters**

2016/01053/FUL Tyn y Cae Cottage, Station Road, Peterston Super Ely

Demolition of existing conservatory, internal alterations and side and rear extensions

There were no comments from the Council on this application.

1. **Correspondence**

These were reviewed and acknowledged. There was no additional correspondence.

1. **Councillors Reports**

Cllr Pearson did not have anything to add on his previously distributed report re the BT Broadband meeting. There were no questions regarding this.

Cllr Pearson updated the Council on his attendance at the OVW AGM. He stated that this was a very valuable day. The main point he wanted to raise was the importance of people who were thinking of standing for Community Council next year being aware of the expense payments that are available.

*AP After a short discussion it was agreed to put this item on the November meeting agenda*

Cllr Morgan believed this item could actually cover the whole marketing of the work of the Council and explain what is involved.

There being no further business the meeting closed at 9.30pm.

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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