**Peterston-super-Ely Community Council**

***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the MUGA Sub Committee Meeting held at 7.30pm on Monday 26th June at Peterston super Ely Church & Community Hall**

**Present:** Cllrs A Phillips, H Thomas, K Hurley and Mr D Lewis, Mrs V Adams and Mrs G Jones

**Also Present:** Joanna Howell (Clerk to the Council), 4 members of the public

**Apologies** Mr R Bailey and Cllr D Field

1. **Election of Chairperson**

The Clerk began the meeting by asking for a proposal for a Chairperson for the MUGA Sub Committee. Cllr Phillips proposed Cllr Thomas, this was seconded by Cllr Hurley and agreed by all.

The Chair then explained the purpose of the meeting, in being to identify any queries over the business plan and grant application before the full Council meeting when they would be discussed.

1. **Review of previously circulated business plan and decision on any modifications needed before the final sign off by Community Council**

At this point the Clerk as RFO raised a number of points regarding the financial position of the business plan: -

* How the income and maintenance would be recognised given the audit and VAT implications
* Implications of all villagers being members in terms of Amateur Sports Club Status
* Financial Control arrangements
* Fact that all financial assumptions should be clearly stated

The Chair then explained some questions he had over the procurement process and the water supply.

Mr D Lewis confirmed that he would restructure the business plan to ensure that all the key points are pulled to the front and will be obvious to the main Council.

1. **Review of previously circulated grant application form and decision on any modifications needed before the final sign off by Community Council**

There were a number of small corrections needed.

1. **Decision on communication plan to village regarding MUGA project**

The Chair asked the members of the public present if they had any questions or points to make. There were a number of points regarding who would guarantee income if the income projection was not met, VAT implications, Corporate Governance, implications of flooding on insurance and the full Council meeting.

It was confirmed that once the finalised business plan and grant application was received by the Clerk it would be uploaded to the website. There would also be posters/social media notices regarding the availability of the documents. It was asked that all comments /questions members of the public wished to make were made in writing to the Clerk so that the Council have time to consider them before the meeting.

1. **Discussion and decision on proposal of how monies for MUGA project be controlled going forward**

Questions on this had already been covered previously in the meeting, and it was confirmed that VAT implications would have to be carefully considered. The Clerk confirmed she had contacted a specialist accountancy firm to request input on this.

The meeting was closed at 8.05pm.